

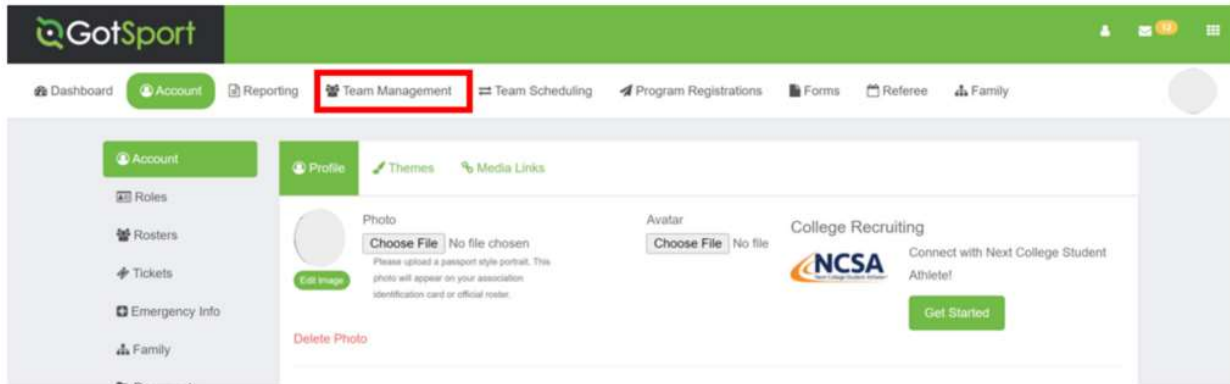
## HOW TO GENERATE VIRTUAL CARDS

### GENERATING VIRTUAL CARDS



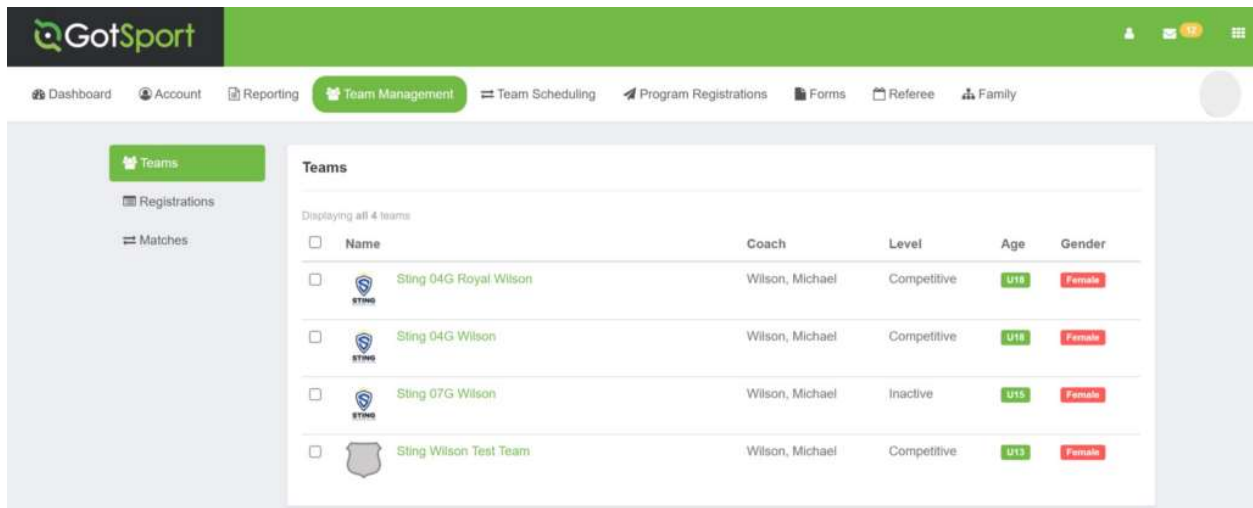
### Creating Virtual Cards – STEP 1

Log-in to your account and click the TEAM MANAGEMENT button



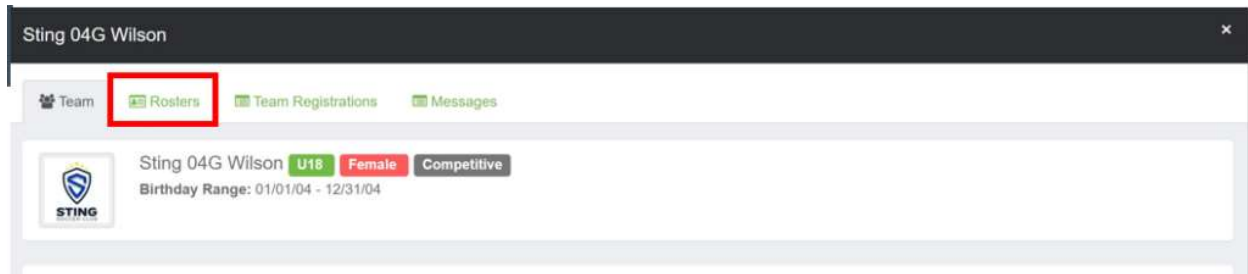
### Creating Virtual Cards – STEP 2

Click on the TEAM NAME you are creating the Virtual Cards for



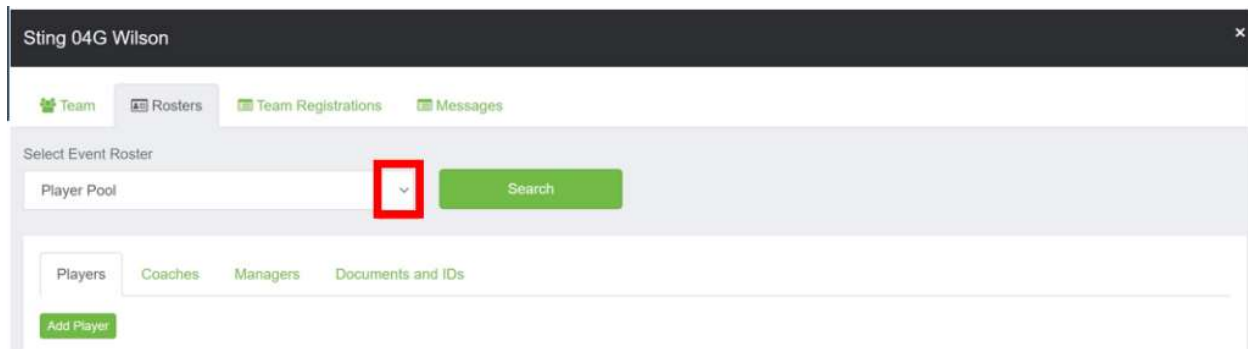
### Creating Virtual Cards – STEP 3

Click the **ROSTERS TAB** that appears once you have selected the Team Name (*Step 2 above*)



#### Creating Virtual Cards – STEP 4

GotSport will generate your Player Pool. You will need to click the **DROP-DOWN** button to **SELECT THE TOURNAMENT NAME** you are participating in and the click on **SEARCH**



#### Creating Virtual Cards – STEP 5

Click on **DOCUMENTS & IDs**

Team Rosters Team Registrations Messages

Select Event Roster

Round Rock Open 2021 Search

**Application Information**

Event Group	Round Rock Open 2021
Club Name	Sting Soccer Club
Team Name	Sting 04G Wilson
Team Association	
Roster Source Event	Round Rock Open 2021

Players Coaches Managers **Documents and IDs**

Add Guest Player Add Player Add Club Pass Player

Clone roster from Current Team Roster Submit



## Creating Virtual Cards – STEP 6

Click the VIRTUAL CARDS button and your Event / Tournament Cards should appear

Players Coaches Managers Documents and IDs

Affiliation

ID Cards Roster PDF **Virtual Cards**